Upper School Math Teacher

Dedicated to excellence in academics, the development of faith, and an emphasis on the whole child, Oak Knoll, a member of the Holy Child Network of Schools, offers a premier college preparatory program for girls in its grades 7–12 Upper School. For a position to begin in August 2022, Oak Knoll is seeking a dynamic and collaborative math teacher to join the department.

Key Responsibilities:

- Have the content knowledge and intellectual flexibility to teach algebra, geometry, pre-calculus, and calculus, from introductory through advanced placement levels to students in grades 7-12
- Plan, prepare, and deliver innovative, intellectually engaging, and academically rigorous instructional content that promotes successful learning
- Use technology to deliver instruction that supports and deepens student learning
- Understand how girls learn and use this knowledge to guide instructional and curricular decisions; apply principles of mind, brain and education science when teaching, developing curriculum, and assessing student learning
- Collaborate in the evaluation and design of math department curriculum
- Serve as an advisor to a small group of students and support their social and emotional learning
- Work collaboratively and professionally with a teaching team, faculty, colleagues, students, administrators, and parents
- Ensure timely communication with parents on issues concerning students’ learning needs
- Maintain accurate student records such as grades and comments and communicate such data in accordance with the academic calendar and School expectations
- Collaborate with Lower School Social Studies faculty to ensure curricular alignment
- Engage in continuing professional development
- Participate fully in the life of the Upper School, including attending faculty meetings and in-service
- Engage in all aspects of the Oak Knoll community while promoting and supporting the OKS mission, vision, and values
- Perform other duties as assigned by, and in support of, the Division Head and Head of School
- Report to the Math Department Chair

Qualifications

- 3+ years teaching experience at the middle and/or high school level
- Bachelor’s degree required; Master’s degree preferred (degrees in related subject matter)
- Experience with the Advanced Placement curriculum is preferred, but not required
- A commitment to girls’ education and to the educational mission of the Catholic Church through the philosophy and spirituality of Cornelia Connelly
- Ability to demonstrate growth mindset, optimism, and belief that all students can excel
- An education mindset that believes that a teacher’s role is to innovate and think creatively about education and meeting the needs of every child
- Experience as a practitioner of diversity, equity and inclusion in and outside of the classroom
- Highly collaborative and self-motivated
- Ability to make contributions to the School outside one’s academic department, including to club and advisory programs
- Ability to uphold the School’s professional standards including punctuality, courtesy and discretion
• Excellent interpersonal communication skills (oral and written), organizational, problem solving, and interpersonal skills

About Oak Knoll
Oak Knoll School in Summit, NJ is a Catholic, faith-based community that rewards initiative and new ideas, recognizes and encourages professional needs and goals, and supports the success of faculty and staff members. We pride ourselves on our talented and diverse group of professionals that goes above and beyond to foster relationships with our students and has an essential part in creating confident, responsible, and creative individuals. Founded in 1924 by the Sisters of the Holy Child Jesus, Oak Knoll is a Catholic, independent day school with a coeducational Lower School (K-6) and an all-girls Upper School (7-12).

To apply, please send a cover letter, resume, and contact information for three references to UpperSchoolJobs@OakKnoll.org.