Position Description: Middle School Science Teacher

Job Title: Science Teacher
Status: Exempt/Full-Time
Reports to: Head of School

Background Information about Our Sisters’ School
Our mission, as an independent, tuition-free, non-sectarian middle school, is to educate and inspire economically disadvantaged girls from the New Bedford area. Our Sisters’ School empowers girls to step into the future with valuable life skills and a mindset of achievement and excellence by providing a safe, supportive, and academically challenging environment. OSS welcomes girls from diverse faiths, races, and cultures to our unique learning environment. We are funded completely by grants and private donations.

Position Summary:
We seek passionate, talented individuals to join our Science instructional team. OSS teachers serve as role models for OSS students while ensuring excellence in academic achievement in the classroom. A qualified individual will demonstrate a strong work ethic, the ability to create and effectively deliver detailed unit and lesson plans, as well as a mindset for educating low-income girls from broad personal backgrounds, while helping to build a positive school-wide community.

Qualifications/Skills:
Required
• Strong public speaking, written and verbal communication skills
• Excellent interpersonal skills, including professional collaboration and cultural competence
• Superior organizational and time management skills

Preferred
• Bachelor’s degree in field of education or a related discipline
• Advanced coursework in education and/or teaching certification, including deep knowledge of state standards and objectives, learning theory and curriculum development
• Teaching experience at middle-school level, particularly with economically and racially/ethnically diverse populations
• Proficiency with computers and software programs, especially Google-suite products; integrating technology into instruction

It is the expectation that OSS teachers:
• Receive and celebrate students for who they are while helping them cultivate fundamental skills, confidence and sense of self and purpose
• Receive feedback and academic coaching openly for professional and student growth
• Create a nurturing classroom environment focused on encouragement, appreciation, and respect
• Expect that students will challenge themselves steadily to grow and push their limits to accomplish ever more
• Manage student behavior effectively and according to OSS values
• Create and deliver thoughtful, intentional, carefully designed units and lessons to achieve set goals
• Demonstrate mastery of standard written and spoken English, regardless of subject
• Connect with students and peers in professional and productive manner
• Work safely and exercise maximum responsibility for the prevention of accidents and the safe use of equipment
Responsibilities:

• Teach engaging, developmentally appropriate and challenging lessons with research-based pedagogy / best practices
• Support the development of interdisciplinary curriculum, vertical alignment, unit planning and pacing guides
• Assess and report on student progress in accordance with school policies and practices
• Effectively manage classroom environment in accordance with school policies and culture
• Lead or co-lead homeroom period and routines
• Serve as an advisor and advocate for an assigned group of students
• Collaborate with colleagues, families, and volunteers to ensure that individual student learning needs are met
• Support AmeriCorps volunteers to assist and assume increased teaching responsibilities throughout the year
• Co-organize and supervise grade-level field trips and events
• Engage in other staff duties such as student lunch/recess, passing periods and responsibility for community spaces
• Attend academic, extracurricular, and social events with students and families during the school day and occasionally in the evenings or on weekends
• Actively participate in all professional development workshops, grade level, subject area, and staff meetings
• Assist OSS with building and refining the infrastructure and culture of the school
• Support recruiting of students and teachers, as requested
• Provide staff support to parent committee, if assigned
• Chair an academic department, if assigned
• Co-lead professional development, along with the Head of School, as requested
• Other duties as assigned

Compensation:

• Salary commensurate with experience, education/certification and guidelines provided by OSS financial policies
• Employer-offered health insurance, dental coverage, disability insurance and 401K Plan
• Paid Time Off (PTO) in accordance with OSS personnel policies
• Classroom Teachers work no more than August 1st – June 30th annually, with the possibility of optional hours available in July

To Apply:

Please send cover letter, résumé, and references to: Sarah Herman, Head of School, sherman@oursistersschool.org

Visit our Website at www.oursistersschool.org

We hire to intentionally include people from a variety of backgrounds. Our students and staff are not all alike, and our different thinking, experiences, and the people we are, creates a rich tapestry of learning at Our Sisters School and makes us stronger. Our community works hard to create and maintain a working and learning environment that’s diverse, inclusive, equitable, and welcoming. As an equal opportunity employer, all qualified applicants will receive consideration for employment without regard to race, color, religion, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.