POSITION: Lower/Middle School Learning Specialist, Teaching and Learning Center (12-month position)
SCHOOL: National Cathedral School for Girls, Washington, D.C.

National Cathedral School seeks a Lower/Middle School Learning Specialist for its Teaching and Learning Center (TLC) beginning July 1, 2022. In collaboration with an Upper School Learning Specialist, this position supports students to become successful learners and self-advocates, helping students make full use of school-based resources. In addition, the Learning Specialist assists in providing student learning and faculty professional development opportunities to increase student and teacher effectiveness in the classroom. Qualified candidates will have classroom teaching experience and be knowledgeable about current research relevant to students in grades 4-12, for example, neurodiversity, brain-based learning, and cognitive development. Additionally, qualified candidates hold a master’s degree in psychology, education, or special education. Experience in analyzing psycho-educational testing, supporting and developing executive function skills, and working with students of varying levels of ability are necessary.

Responsibilities include, but are not limited to:
- Reviewing/maintaining student records/files,
- Analyzing psycho-educational reports and providing recommendations based on these reports,
- Ensuring appropriate learning accommodations are in place for students in grades 4-8,
- Collaborating with lower and middle school deans, counselors, chaplains, and division heads to offer student-centered support, and
- Consulting with faculty, administrators, and parents.

As an advocate for a broad understanding of learning, the Lower/Middle School Learning Specialist of the Teaching and Learning Center helps parents, faculty, and students build a positive culture of support around issues of learning in a rigorous curriculum.

National Cathedral School serves 593 students in grades 4 through 12. Faculty and staff are curious intellectually, flexible, and collaborative, and they view education as an engaging vocation. Our students are engaged, fun, and kind, and they love to be challenged and viewed as confident individuals. Faculty and staff maintain a lively conversation about the meaning of an excellent education, an interest in pedagogy, and innovative uses of technology. As an Episcopal school, NCS welcomes people of all backgrounds and faiths while maintaining a close identity with Washington National Cathedral’s commitment to being a house of prayer for all people.

National Cathedral School requires all employees to be fully vaccinated against COVID-19, including any boosters recommended and available to the general public, absent eligibility for medical or religious exemptions.

Interested candidates should send an electronic application that includes a brief cover letter, résumé, and the names and contact information of three to five references. In addition, please provide a representative sample of the kind of short student narratives you would provide to parents regarding student progress. Please submit these materials as one combined attachment, in Word or PDF format, to ncsemployment@cathedral.org with a subject line of “Lower/Middle School Learning Specialist”.