The Ellis School in Pittsburgh, Pennsylvania is seeking a Lower School Division Head to begin July 1, 2022. Ellis is the only all-girls school in Pittsburgh serving students in Pre-Kindergarten through grade 12, with a mission of educating girls and young women to become bold, authentic, intellectually vibrant changemakers.

The School serves approximately four hundred girls evenly distributed across three divisions, with the Lower School Division composed of Pre-Kindergarten through Grade 4. The Lower School is particularly well known for its focus on the whole child, its rich and balanced curriculum, and its joyful and caring learning community. Girls in the Lower School are well known by their teachers, and by each other, allowing them to grow very deep roots and strong wings.

The Ellis School community pursues, supports, and embraces diversity of all kinds, recognizing the collective strength derived from our individual differences. We are committed to creating a school environment in which all students feel welcome, known, heard, safe, and treated fairly, while establishing ourselves as a leader in equity and justice initiatives.

❖ We recognize and celebrate the unique value and dignity of every student.
❖ We commit to doing the work of diversity, equity, and inclusion both internally and externally.
❖ We foster authentic and reciprocal relationships with families.
❖ We strive to teach a culturally sustaining curriculum and engage in culturally sustaining instructional practices.

To Apply

Preference will be given to candidates with significant experience as an early childhood or elementary classroom teacher, experience developing and guiding curriculum, highly developed organizational and interpersonal skills, and proven experience as a lower school leader responsible for hiring and mentoring faculty and working closely with parents. Interested candidates should submit the following materials electronically to Wendy Wu at opportunities@theellisschool.org:

● Cover letter
● Resume
● Statement of educational philosophy
● Statement of leadership philosophy
● Names and contact information of three professional references

Preference will be given to applications submitted prior to March 15, 2022. Questions should be directed to Macon Finley, Head of School, at finleym@theellisschool.org. Additional information about the school can be found on the school website at: https://www.theellisschool.org/page.