Job Description: Latin Teacher  
Classification: Full Time, Salaried, Exempt (10 month)  
Reports to: Dean of Inclusive Excellence and World Language Department Chair

Job Summary:

Foxcroft School seeks a full-time, experienced Latin teacher, who is prepared to teach all levels of Latin. Candidates should have energy, enthusiasm and strong interpersonal and communication skills. In addition, candidates should demonstrate an understanding of the developmental needs of adolescent girls as well as be versed in instructional strategies for teaching languages to girls and for integrating technology in the classroom.

Key Responsibilities:

Teach 4 - 5 sections of subject(s). Bring an innovative and student-centered approach to the classroom. Integrate technology in the classroom. Mentor students in the Global Studies Concentration program in the teacher’s area of expertise, as well as advise relevant clubs or extra-curricular programs. Help execute the annual International Week activities in collaboration with the World Language Department. Engage in continued professional development on and off campus. Participation and commitment to the residential student experience, including advising, weekend duty/dorm duty, and extracurricular activities, is an expectation. The ability to coach sports is an added bonus.

No job description can anticipate all responsibilities as such; there may be other assigned duties.

Qualifications:

- Required: Bachelor's Degree in Latin or Classics. A Master’s in Latin or Classics, or a related field and/or related experience is preferred.
- Classroom teaching experience in upper level including AP or Advanced Latin is preferred.
- Demonstrated engagement in student life outside the classroom and desire to support the diverse histories, experiences and identities of each member of our community. (For more information on Foxcroft’s DEIB goals visit the website).
● Strong history of collaboration and teamwork with colleagues and the ability to build relationships with multiple constituencies including students, parents, alumnae and the greater community.

Other Qualifications:

All prospective employees must be able to clear a fingerprint and background check and TB screening.

Our community welcomes and celebrates the diverse histories, experiences, and identities of each of its members, and we believe that shared experiences - formal and informal - within a diverse community foster authentic human relationships and growth.

Foxcroft School strongly encourages the use of COVID-19 vaccines to safeguard the health of our students in a boarding school program, our employees, our families, visitors, and the community at large. To that end, effective January 11, 2022 Foxcroft School’s requests all new hires to be vaccinated against the COVID-19 virus before starting work on campus.

Physical Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position an incumbent is required to regularly remain sedentary for long periods of time in meetings and while processing information and paper work both manually and on a computer.

The employee is required to stand; walk; use hands and arms to reach and hands to type and manipulate a computer keyboard and mouse. Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus. Additionally, the incumbent must be able to converse in clear English both written and orally, over a telephone and in person. The employee is regularly required to listen, physically direct, and speak.

Occasionally, an incumbent may be required to lift up to 25 pounds, traverse uneven terrain and climb stairs while moving about campus, bend and stoop. Work hours may vary and include days, nights, and weekends. Employees may be required to drive a vehicle for student needs and/or on School business. The noise level in the work environment is usually moderately quiet; however, variations in noise level may occur when the employee attends school functions such as assemblies, school dances, and other events.