Trinity Hall seeks a Dean for Student Life for the 2022 - 2023 academic year.

Trinity Hall is an independent, all-girls school that educates and empowers young women in the Catholic tradition through an innovative college preparatory program grounded in our four core values of leadership, respect, perseverance, and faith. Trinity Hall prepares each student to achieve her full potential as she embraces her place in the world. Trinity Hall emphasizes an inquiry-based approach to learning in all of our academic courses, with a focus on critical thinking, problem solving and project-based learning to build collaboration, communication, and critical thinking within an academic community focused on a growth mindset.

The Dean for Student Life serves as a member of Trinity Hall's leadership team and works with students, faculty, staff, and families to create a culture of respect and sisterhood, of personal excellence and self-discipline, and of student engagement in the life of the school. The Dean for Student Life helps students integrate the entirety of their Trinity Hall experience, connecting academics and extracurricular activities, fostering faith and service, and nurturing a vision and a path for each student to lead authentically and effectively at Trinity Hall.

Responsibilities include:

- Foster student leadership through student-led activities, as well as promoting programming designed to cultivate and enhance leadership skills
- Coordinate the activities of the Student Council, serving as the moderator for the Core Council and supervising the faculty moderators of the five councils (academic, arts, athletics, community life, and SCOPE)
- Establish and oversee the co-curricular and extracurricular clubs at Trinity Hall, setting the schedule and supervising the faculty moderators
- Serve as the primary resource for teachers and students with issues related to student behavior, serving as the Chair of the Conduct Review Committee
- Collaborate with colleagues in the coordination and development of the Advisory program
- Organize and facilitate activities which support students in pursuing their passions and interests outside of the area of academics and athletics, including but not limited to trips, participation in conferences, contests etc.
- Work closely with parents to help support their daughters' development, speaking at parent meetings, holding conferences with parents when appropriate
- Serve on the Senior Leadership team, the Student Support team, and Academic Leadership team
- Serve as an advocate for student voice, experience, and perspective in all aspects of school life

Successful candidates will have:

- A Master’s Degree in a related education field
- At least five years’ experience working with students in a school setting (secondary preferred) as a teacher, counselor, and/or school leader
- Excellent written and verbal communication skills
- Good humor and flexibility to adapt to the daily needs of adolescent girls
- Willingness to work with colleagues and students in a dynamic, collaborative setting
- Comfort with technology; fluency with Microsoft Office and Google applications; willingness to receive training and develop facility with the School Information System

To Apply:
Candidates should electronically submit a letter of interest, a resume with three to five references, and a completed employment application* to admin@trinityhallnj.org indicating Dean for Student Life in the subject line. No telephone inquiries please. All electronic applications will be acknowledged upon receipt, and those candidates who best match Trinity Hall's qualifications will be contacted. *Employment application is available at https://www.trinityhallnj.org/apps/pages/careers.

Trinity Hall, in the treatment of employees and applicants for employment, is committed to a policy of equal employment opportunity and nondiscrimination. The school and its representatives follow the laws that govern hiring practices and focus fairly and consistently with every applicant on the talent, skills, and abilities needed for the job.