Ursuline Academy is a Catholic, independent, college-preparatory for young women in grades 7 - 12, located in Dedham, MA. We are accepting applications for an enthusiastic and creative full-time Director of Innovation and Design to assist its teachers as they integrate the principles of design thinking and project-based learning into the School’s curriculum. Reporting directly to the Principal, a member of the Faculty Council, this individual serves as the primary ambassador for Ursuline's design thinking efforts, its maker program, and its 1,500 square-foot I.D.E.A. Hub. Successful candidates will possess qualities that enable them to collaborate with, teach, and coach faculty, working collegially with teachers to design dynamic and interactive student-centered lessons focused on problem solving. A tactile person who loves to build will best contribute to a “maker” culture that cultivates empathy, openness, curiosity, self-advocacy, creativity, iteration, innovation, tinkering, and entrepreneurship. Most importantly, the preferred individual will appreciate working in a faith-filled community with highly motivated young women who are passionate about the projects they undertake in the iHub.

The ideal candidate will champion Ursuline's mission in all work with students, parents, faculty, and staff, demonstrating a commitment to advancing the Academy's core values by modeling integrity, professionalism, curiosity, responsibility, creativity, humility, and respect for all persons,

Responsibilities:

- Teach two middle school technology classes
- Act as a faculty coach to encourage, inspire, and support teachers in their exploration of purposeful uses of the I.D.E.A. Hub
- Collaboratively design, coordinate, and provide design thinking and technology professional development for faculty
- Collaborate with teachers to integrate design thinking and technology into their curricula
- Collaborate closely with the Director of Technology to integrate the resources from these departments with the resources available in the iHub
- Work closely with the Director of Technology and faculty to foster an environment of thoughtful, creative, and independent use of technology throughout the academic program
- With training, troubleshoot, calibrate, and maintain iHub equipment
- With the Director of Technology, managing the budget for equipment purchase, renewal, and replacement as well as budgeting and sourcing for consumables
- Support and mentor a variety of student clubs including but not limited to drone club, student-run radio station, robotics, maker club, and an “iHub Intern” program.
- Enthusiastically champion successes of students and faculty in their achievements with design thinking, project-based learning, and the use of technology across all grades and subjects
- Develop curricular and co-curricular student programming focused on the use of the tools and materials located in the iHub
- Oversee scheduling and overall management of the iHub, including establishing best practices and protocols for space

Submit a resume with three references to Regina MacLeod – rmacleod@ursulineacademy.net