The Ursuline School is seeking a proven, dynamic educational leader to become its next Principal on or before July 1, 2022. Located in New Rochelle, NY, Ursuline is the area’s premier, all-girls Catholic school. This year, we celebrate 125 years of nurturing young women into responsible leaders dedicated to lifelong service. The Ursuline School fosters an environment that develops young women who are thoughtful, caring, problem solvers determined to pursue excellence. The Principal will embody the Ursuline focus on the intellectual, spiritual and moral development of young women, aligned with the School’s Mission and Core Values. Under the direction of the President, the Principal will provide instructional, organizational and operational leadership to the Ursuline faculty and staff, and demonstrate a commitment to diversity to promote and sustain a community where all students feel valued. The Principal will be committed to continual improvement of instruction, support of teachers and providing students opportunities for achievement and success.
Founded in 1897 by the Order of St. Ursula, the Mission of The Ursuline School is to educate, inspire and empower young women to become wise, active, globally-minded leaders by cultivating lifelong learning, spiritual growth, integrity, respect for all and dedication to Serviam – “I will serve.” Mission is supported by the Core Values of Academic Excellence, Faith & Spiritual Development, Development of the Whole Person, Respect for All, Serviam & Social Justice and Global Citizenship.

Committed to academic excellence and the value of every individual, the school challenges each student to develop and share her unique gifts. Modeling the teachings of St. Angela, the dedicated, talented and caring faculty, administration and staff inspire our students not only to learn, but to question, reflect and challenge.

Central to the school’s philosophy is a concern for the student as an individual and a commitment to the education of the whole person in every aspect of school life. The School provides young women, grades 6 through 12, with a challenging, intellectually stimulating, student-centered environment with expectation of academic and personal achievements. In keeping with the tradition of academic excellence, the School provides learning experiences designed to develop each student’s intellectual curiosity, critical thinking and creative problem solving.

With a diverse student population, the Ursuline community is committed to thinking critically, and collaborating to forge a greater understanding of the multicultural world. This means enhancing our diversity of thought, perspective and experience, as well as cultivating empathy, understanding and respect to appreciate perspectives and experiences that differ from one’s own.

**OUR COMMITMENT TO OUR COMMUNITY IS TO:**

- Teach skills, model behaviors, provide resources and cultivate inclusion to unlock the richness of diversity.
- Learn the steps necessary to work towards positive change in our communities, nation and global world.
- Ask for support when engaged in difficult and complex conversations.
- Embrace differing perspectives, remain open-minded to others’ views and listen while withholding judgment.
- Strive to develop a sense of self-worth and self-discipline, enabling her to realize her talents and become an effective ethical decision making member of today’s complex society.

**OVERVIEW OF THE OPPORTUNITY**

The School community is rich in history, rooted in the counsels of St. Angela Merici and is part of a global network of 105 Ursuline schools in 38 countries sharing a common heritage and vision. The Ursuline School has a tradition of academic excellence and a rigorous college preparatory curriculum with additional opportunities, particularly in STEAM subjects, for elective course work to further individual passions and development. Graduates possess an extraordinary academic foundation, remarkable leadership skills, a strong moral compass necessary for lifelong learning, commitment to civic involvement and global engagement, and are prepared to succeed at highly selective and widely diverse colleges and universities throughout the United States and the world.

The Principal has the primary responsibility of ensuring a thriving school environment with a focus on student engagement, professional support for teachers and instructional practices that lead to increased academic progress and measurable results. We have recently added more than 11,000 sq. feet of new and renovated educational spaces to further these goals.
ROLE SUMMARY

The Ursuline Principal is the instructional leader of the School reporting directly to the President. A visible presence in all areas of the School, the Principal performs duties pertaining to all dimensions of the School including but not limited to:

**Instructional Leadership and Student Performance:**
- Establishes and supports rigorous academic standards for student achievement.
- Ensures that curriculum and program development evolve to maintain the School’s academic strength and high-quality instructional programs.
- Maintains a deep understanding of the teaching and learning process, and how to create dynamic and effective learning environments.
- Ensures use of effective, research-based teaching methodologies and practices.
- Creates programs and works effectively with students, families and experts to support student social and emotional wellness.
- Supervises all faculty and academic departments and areas that support the student experience, including College Guidance, Counseling, Personal Development, Reading & Language Development, Campus Ministry, Social Action, Global Education, Arts and Athletics.

**Organizational Leadership:**
- Develops organizational goals and objectives consistent with the Mission and Core Values of the School and helps ensure the Ursuline charism and Catholic identity of the School.
- Leads and maintains active involvement in the School improvement planning processes.
- Incorporates consensus building and collaborative management skills when working with other building leaders.
- Fosters a School climate that supports both students and staff, and promotes respect and appreciation for all students, staff and parents.

**Community Relations:**
- Serves as a liaison between teachers and parents.
- Exhibits a high degree of professionalism in all elements of the position, while serving as a contributing member of The Ursuline School community.
- Serves as part of the School’s senior leadership team that works collectively with each other and the President to achieve the School’s Mission, maintain its accreditation(s), and, in coordination with the Board of Trustees, develop and implement the School’s Strategic Plans.
- Serves as a member of the Education Committee of the Board of Trustees and may stand in the place of the President at School events.
- Attends student events, fundraisers and other community activities. The Principal may also travel or participate in service projects with students locally or globally.
ATTRIBUTES, QUALITIES AND QUALIFICATIONS

- An experienced Catholic or independent school educator with an advanced degree able to fully support Ursuline’s Mission and Core Values.
- Passion to lead an all-girls middle/high school with a firm belief in the value of an all-girls education and the capacity of all students to learn and achieve excellence.
- Strong leadership and management experience, preferably in an academic setting.
- Commitment to fostering the spiritual life of the School consistent with our Catholic faith, while welcoming and respecting students, faculty and staff of all religions.
- Accomplished, inclusive academic leader, with a demonstrated ability to develop innovative and academically rigorous curriculum in addition to exciting and relevant out of classroom programming and experiences to foster academic success, develop passions and forge a greater understanding of the larger world.
- Excellent oral and written communications skills and ability to effectively interact with parents, students, teachers and administrators with energy, enthusiasm and warmth.
- Demonstrated ability to identify, attract, develop and retain highly skilled faculty and staff.
- Proven leadership in ongoing mentoring, professional development and evaluation of faculty and staff.
- A global and service-oriented mindset, consistent with the charism of the Ursuline Sisters.
- Accessible and approachable leadership style with a reputation for being extremely visible and interactive on campus and at School events.
- Fair, personable and compassionate individual who values a culture of respect and fairness for all who learn and work at the School.
- Experience in developing and consistently implementing policies and procedures that align with best practices.

QUESTIONS AND HOW TO APPLY

Nominations, recommendations, expressions in the position (cover letter, CV, and Statement of Educational Philosophy) as well as questions should be directed electronically to: principalsearch@ursulinenewrochelle.org by February 25, 2022.

MORE INFORMATION

Please visit our website: ursulinenewrochelle.org