Principal - Incarnate Word Academy

Incarnate Word Academy is a college preparatory high school that strives to challenge young women of faith to achieve their God-given potential academically, physically, spiritually and emotionally, thereby empowering themselves and others to make a positive impact on our world. The school is a sponsored ministry of the Sisters of Charity of the Incarnate Word.

Reporting to the President, the Principal is the spiritual, educational and managerial leader of the school inclusive of faith formation, academics, curriculum, and student life. The Principal is responsible for the hiring and professional effectiveness of the faculty, student educational outcomes, and school community climate.

Candidates should meet the following minimum requirements:

- Master’s degree in Educational Administration or equivalent.
- Three (3) years of administrative or leadership experience in a high school environment.
- Thorough understanding of Catholic school philosophy.

The successful candidate will have:

- A collaborative leadership style with effective interpersonal and team building skills.
- Proven experience in instructional leadership, curriculum development, staff coaching and counseling including performance assessment.
- Applied knowledge of instructional technology.
- Experience with accreditation procedures.
- Ability to effectively represent the school to all constituents.
- Excellent oral and written communication skills.
- Ability to collaborate with the Director of Diversity, Equity, and Inclusion and the Black Alumnae Society for student programming and faculty/staff cultural competency.

Qualified candidates should address a resume, letter of interest, and statement of educational philosophy to Sharon Gerken, President. For priority consideration, applications should be sent digitally to sgerken@iwacademy.org by March 22, 2022.