Short-Term Upper School Physical Education & Wellness Teacher  
August to November 2021

Dedicated to excellence in academics, the development of faith, and an emphasis on the whole child, Oak Knoll, a member of the Holy Child Network of Schools, offers a premier college preparatory program for girls in its grades 7–12 Upper School. For a short-term position to begin in August 2021 through mid-November 2021, Oak Knoll is seeking an experienced and collaborative Upper School Physical Education & Wellness teacher to join its dynamic Upper School faculty.

Key Responsibilities:

- Teaches physical education and health and wellness courses to a range of students in grades 7-10
- Teaches driver education to grade 10 students
- Ensures timely communication with parents on issues concerning students’ learning needs
- Participates in Parent-Teacher conferences
- Participates fully in the life of the Upper School, including attending faculty meetings and in-service
- Performs other duties as assigned by, and in support of, the Division Head and Head of School
- Reports to the Dean of Teaching and Learning and the Upper School Division Head

Qualifications

- A Bachelor’s degree in Physical Education or a comparable field
- A New Jersey Teacher of Driver Education Certificate preferred
- Prior experience working in a school setting and coaching experience is desirable
- A commitment to girls’ education and to the educational mission of the Catholic Church through the philosophy and spirituality of Cornelia Connelly
- An ability to connect with students to develop healthy and supportive relationships
- A thorough knowledge of physical education and wellness curriculum
- Knowledge of current trends in pedagogy including project-based learning and other student-centered approaches
- Excellent interpersonal communication skills (oral and written), organizational, problem solving, and interpersonal skills
- A desire and an ability to work with a diverse group of faculty, staff, parents, and other constituents with fairness, respect, consistency, and integrity
- Highly collaborative and self-motivated
- A growth mindset and commitment to professional development
- Knowledge of diversity, equity, and inclusion practices and a commitment to ongoing growth in this area
• Fluent with and willing to continue to learn technology
• An ability to maintain confidentiality
• A willingness to engage in all aspects of the Oak Knoll community while promoting and supporting the OKS mission, vision, and values

About Oak Knoll
Founded in 1924 by the Sisters of the Holy Child Jesus, Oak Knoll is a Catholic, independent day school with a coeducational Lower School (K-6) and an all-girls Upper School (7-12). As a member of the Holy Child Network, Oak Knoll is grounded in the educational philosophy of Cornelia Connelly, who valued the growth of the whole child “in all learning and all virtues.” Located on 11 acres in suburban Summit, NJ, Oak Knoll is recognized as a top-rated institution in an area that values education. Oak Knoll draws from more than 65 surrounding communities. There are 325 girls enrolled in the Upper School, with 192 children in the Lower School. While the student body is predominantly Catholic, Oak Knoll welcomes children, as well as faculty and staff, of all faiths.

To apply, please send a cover letter, resume, and contact information for three references to UpperSchoolJobs@OakKnoll.org.