Lake Washington Girls Middle School (LWGMS), located in Seattle’s North Beacon Hill, seeks substitute teachers for the 2020-2021 school year.

LWGMS serves just under 120 students in grades six through eight. Founded in 1998, the school has an innovative and holistic approach to educating adolescent girls*-fostering academic excellence, creative confidence, positive risk-taking, and the development of individual talents. Academic core curriculum is enriched and stretched by a focus on performance and public speaking, an integrated arts program, a STEAM curriculum, an outdoor education program, and teaching for social justice. Social-emotional learning is essential and inherent in all that we do. Faculty and staff collaborate in developing, planning, and implementing programs, and our values of “Respect and Responsibility” infuse the school’s culture.

THE POSITION
The substitute teacher is a part time, on call position. The teacher reports to the Dean of Teaching and Learning.

Substitute Teachers perform the following duties:

- provide instruction and fulfill duties during the short-term absence of faculty; aid students in their daily tasks, help ensure their understanding of subject matter and use materials provided by absent teachers to attain lesson goals;
- manage classroom behavior in a positive way and reach out to other faculty members for support as needed and manage classroom procedures, including taking attendance and maintaining orderly classrooms and student work, in compliance with the school’s procedures, guidelines, and policies;
- and maintain a professional attitude in all manner of conduct with students, faculty, and parents, including a commitment to confidentiality.

A successful candidate will hold the following qualifications:

- hold a BA in education or a related field (teaching certification is a plus);
- has experience working with and/or teaching youth;
- commitment to equity, justice, and inclusion as an important foundation for educating youth
• knowledge and application of current instructional practices, strategies, and technology as well as differentiated instruction and effective student management practices
• experience with and passion for working with middle school students
• are detail-oriented and demonstrate the ability to follow written and oral instructions;
• demonstrate effective and appropriate communication with students, faculty, and staff, and parents;
• demonstrate the ability to cultivate relationships with students in a short period of time;
• exhibit confidence and capability in providing instruction;
• are willing and able to work while standing for most of the day, with few breaks to sit
• are available on short notice and on a regular basis, and respond promptly to requests for substituting;
• and are available from 8:00am - 4:00 pm.

COMPENSATION
Half day and full day rates

APPLICATION PROCESS
Applicants should email a resume and cover letter that outlines their experience working in a culturally responsive environment to Lake Washington Girls Middle School at hire@lwgms.org. No phone calls, please.

SCHOOL AT A GLANCE
• Located in Seattle’s North Beacon Hill neighborhood
• Founded in 1998 - the first girls middle school in the Pacific Northwest
• 118 students in grades 6-8
• Class size is approximately 19 students
• Office Hours: 8:00am - 4:00pm
• Approximately 28 Faculty/Staff, plus specialists and guest instructors
• 56% of students are people of color
• 40% of faculty/staff are people of color
• 25% of students receive tuition assistance
• Five interscholastic sports with a 85% participation rate
• Many student-led clubs and after-school classes
• Summer programs for girls in grades 4-11
• Member of NAIS, NCGS, NWAIS, and WFIS