Film and Broadcast Teacher

The Ursuline School, an independent Catholic preparatory school in New Rochelle for girls in grades 6-12, seeks a faculty member to oversee and grow its Audio-Visual program, as well as teach two sections of a Film and Broadcast course in its Stephanie Clemente Broadcast Studio, a high-tech multimedia space equipped with broadcast, podcast and filmmaking essentials. The space is both flexible and durable, but needs a creative and student-focused educator to help weave video and podcast production into the core curriculum for all grades in addition to the Film and Broadcast course.

Start Date: September 1, 2020

Position: Part-time

The person hired for this position will:

- Act as a liaison for faculty and staff looking to work with student groups in the SCBS.
- Host regular training sessions for small groups of faculty and students to learn the basics of recording in the SCBS or using SCBS equipment elsewhere in the building.
- Teach an elective course Filmmaking and Broadcast Journalism.
- Schedule or perform maintenance on studio equipment and regularly order new items to best customize the space to the creative ambitions of students.

The ideal hire for this position will be well-versed in operating the following hardware/software:

- NewTek Tricaster 410
- Adobe Suite (particularly Premiere, Audition and After Effects)
- Sony HXR-NX5U cameras
- Bose podcast microphone and multi-track audio mixer

The most important qualities/credentials for this position are:

- Strong teaching credentials or equivalent professional experience in making creative projects with middle and high school students.
- Bachelor’s degree in film, broadcast journalism, or related field preferred
- Independence and self-sufficiency in envisioning projects/programming
- Comfort with problem-solving tech issues both for their own work and for others’.

To apply, please submit cover letter and resume to employment@ursulinenewrochelle.org