Substitute Teacher Job Opportunities

Oak Knoll School of the Holy Child is seeking qualified substitute educators to work with students in grades PreK to 6 and/or 7 to 12 on a per diem basis.

Degree Requirements:

- Bachelor’s Degree and above or in their senior year of undergraduate studies at an accredited college or university.

Job Responsibilities will include:

- Willing to be contacted for coverage the morning of placement
- Must be able to work the full school day of approximately from 8:00 a.m. to 3:00 p.m.
- Support the teacher by implementing the daily curriculum for assigned grade level
- Create and maintain a positive, structured learning environment
- Hold students to high academic and behavior standards consistent with the Oak Knoll School Mission and handbook
- Hold students accountable during class time, transitions, meals, recess time, and other learning opportunities that may be assigned to the substitute teacher
- Collaborate with other teachers to ensure a safe environment for all students.

To apply, please send resume and cover letter to maria.barry@oakknoll.org for substitute opportunities in the lower school (grades PreK to 6) and to sue.hildebrandt@oakknoll.org for substitute opportunities in the upper school (grades 7 to 12).

For more information about Oak Knoll, please visit www.oakknoll.org

Oak Knoll School of the Holy Child is an Equal Opportunity/Affirmative Action Employer