

Middle School Librarian Job Description

The Nightingale-Bamford School seeks an experienced, dynamic Middle School Librarian starting September 2018. The ideal candidate will support our school's mission, goals, and vision; value community; bring a spirit of enthusiasm and energy, and be willing to take thoughtful initiative in a collaborative setting. We are looking for applicants who are independent, creative, and who can design and develop library programs that inspire curiosity, inquiry and a life-long love of reading.

Responsibilities:

- Implement a comprehensive information literacy curriculum in the Middle School
 - Design and teach integrated research skills and provide reading support for Classes V-VIII
 - Collaborate with teachers in Classes V-VIII to teach project-based research skills and develop curriculum using 21st century skills that incorporate the use of information literacy and technology
 - Work with Middle School Division and Department leadership to align existing resources and practices with curriculum
- Advocate for and appreciate Middle School students
 - Understand the needs of and enjoy working with adolescents
 - Promote a lifelong love of reading and a robust reading culture through regularly scheduled book clubs, book talks, mock Newbery Awards, displays, etc.
 - Ensure the library collection represents a diverse and multicultural range of authors and topics
 - Empower students to be critical thinkers, enthusiastic readers and skillful researchers
- Be a proactive member of the Library Department
 - Develop and maintain Middle School library curriculum, scope and sequence
 - Oversee the maintenance of the Middle School library's collection (print and online), including circulation, collection development, inventory, and evaluation
 - Play an active role in special events such as book fairs and author visits
 - Assist with supervisory tasks, library monitoring and other duties as assigned
 - Support and participate in a professional learning community
- Create a joyful, vibrant and welcoming environment

Qualifications:

- Master of Library Science (MLS)
- At least 3 years of teaching experience
- Flexibility, curiosity, enthusiasm, and an extensive knowledge of young adult literature
- Strong knowledge of content area, teaching methods, learning styles and educational research related to Middle School learners and readers
- An understanding of the scope and the sequence of library and information literacy curriculum
- Experience in evaluating and selecting print and digital resources with a commitment to equity and inclusion
- Excellent communication skills, including the ability to proactively collaborate with students, faculty, and parents

Technology and Software Knowledge:

G Suite for Education, Microsoft Office, iPad usage, Follett Destiny Library Manager, LibGuides, social networking, database and digital content.

